



Oil and Natural Gas Corporation Limited
HR-ER Department, Tripura Asset
Badarghat Complex, Agartala – 799014
Tele.No.0381-2378596/2378910

WALK IN INTERVIEW FOR
ENGAGING RETIRED REVENUE OFFICIALS (SURVEYOR / AMIN) FOR ROU / LAQ RELATED JOBS

Advertisement No. 2 /2014-Tripura Asset

ONGC, Tripura Asset, invites interested and eligible following Retired Revenue Officials (Surveyor / Amin) from the State of Tripura, to appear for a Walk-in Interview on **21st May 2014** from 11:00 hrs to 16:00 hrs, for engagement in ROU & LAQ related jobs for a period of One Year:

Designation of Retired Revenue Officials	No. of Positions	Required Qualifications / Experience / Age Limit	Fixed Emoluments
Retired Revenue Officials (Surveyor / Amin)	03 (Three)	Should necessarily possess minimum three year work experience of Revenue Official i.e. Surveyor / Amin in State Revenue Departments. Sufficient knowledge of computer. Maximum Age limit- upto 65 years as on 21/05/2014.	Monthly remuneration of Rs. 12000/= (Rs. Twelve Thousand only) Consolidated.

Interested Retired Revenue Officials (Surveyor / Amin) from the State of Tripura may report for a Walk-in Interview from 11:00hrs to 16:00hrs on **21st May, 2014 (Wednesday)** at ONGC, Guest House, ONGC, Tripura Asset, Agartala, (Tripura). Candidates should bring Experience Certificate, Service Discharge Certificate and all original certificates with one set of photocopy of each (duly attested by a Gazetted Officer) and an application duly typed in A-4 size paper using the APPLICATION FORMAT annexed herewith. Please affix a recent passport size photograph on top right side corner of the application.

a) Nature of Job / Scope of Work

The retired Revenue Officials (Surveyor / Amin) having good knowledge of surveyor / amin / revenue matters and negotiation are to be engaged for ROU and LAQ related jobs for ONGC, Tripura Asset. The work involves extensive field visit in and around the operational areas and pipeline alignments of ONGC and incumbents should be reasonably in good health conditions. The incumbents would be required to assist in expediting ROU and LAQ cases specially to deal with the following matter:

- i) Processing of ROU/LAQ proposals for ROU clearances and temporary / permanent acquisition.
- ii) Obtain ROU/LAQ for laying pipelines / Negotiation with the local people for ROU and acquisition of land.
- iii) Collection of documents related to land from the concerned State Govt. offices.
- iv) Interaction with different revenue/horticulture/agriculture/forest offices to clear the ROU/LAQ cases.
- v) Removal of encroachment from ONGC land.
- vi) Mutation of land in the name of ONGC, already acquired.
- vii) Deal with the cases of crop compensation, etc.
- viii) Resolve issues that may arise on the above.
- ix) Any other activities/issues related to ROU and LAQ land acquisition for ONGC's operations in Tripura Asset viz. Preparing sketches, managing the affected parties through negotiations, but without making any commitments on behalf of ONGC; Providing assistance to ONGC's compensation team, Preparing reports for spillages / accidents, Filing of FIR with local police / reporting the matter to other Statutory Authorities on ONGC behalf, Follow-up actions on these matters, etc.

b) Terms & Conditions

- i) Candidates shall be required to work anywhere in the Tripura State depending on the requirement.
- ii) The work involves extensive field visit in and around the operational areas and pipeline alignments of ONGC and incumbents should be reasonably in good health conditions. The selected candidates will be allowed to join only if found medically fit to perform the field duties by I/c-Medical Services, ONGC, Tripura Asset, Agartala.
- iii) Candidates should have sufficient knowledge local language i.e. Bengali and English language.
- iv) The contract engagement will be for a period of One year depending on the performance/ medical fitness and can be terminated at any time, if the desired results are not obtained or if any official is later found not to be working in the interest of ONGC etc.

- v) Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.
- vi) Engagement is purely temporary on contract basis for a maximum period of One Year only.
- vii) No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
- viii) Payment of fixed monthly remuneration will be strictly on the basis of 'no work no pay' basis and no TA/DA or any other benefits will be admissible. There will be no leave except for the leaves specified by ONGC Tripura Asset as per Annual Leave Calendar.
- ix) No TA/DA will be paid for attending Interview.
- x) The Retired Revenue Officials (Surveyor / Amin) may be allowed to travel in the shift buses of ONGC for attending specific jobs/problems at field.

Interested Retired Revenue Officials (Surveyor / Amin) from the State of Tripura may report for a Walk-in-Interview from 11:00hrs to 16:00hrs on **21st May, 2014 (Wednesday)** at ONGC, Guest House, ONGC, Tripura Asset, Agartala, (Tripura). Candidates should bring Experience Certificate, Service Discharge Certificate and all original certificates with one set of photocopy of each (duly attested by a Gazetted Officer) and an application duly typed in A-4 size paper using the APPLICATION FORMAT given in www.ongcindia.com. Please affix a recent passport size photograph on top right side corner of the application.

**Dy. Manager (HR)-ROU
for GM-I/c HR/ER & ASM
ONGC, Tripura Asset, Agartala**

APPLICATION FORMAT FOR WALK-IN-INTERVIEW

(For Engagement of Retired Revenue Officials (Surveyor / Amin) For a
Period of One year)

Please Affix Duly
Attested Passport
Size Recent
Photograph

1. Name : _____
2. Father's Name : _____
3. Full Postal Address : _____

4. Telephone/Mobile No. _____
5. e-Mail Address : _____
6. Date of Birth : _____

7. **Qualifications**

Sl. No.	Qualification	School/College/Institute/ University	Year of Passing	Class / Division

8. **Details of Experience**

Sl. No.	Designation	Name of Organization	From (Date)	To (Date)

9. Whether SC / ST / OBC : _____
10. Applicant Retired as : _____
11. Date of Retirement : _____ (DD/MM/YYYY)
12. Name of the Organization : _____
13. Nature of Duties/Job : _____

Date: _____

(Signature of the Candidate)