



**OIL AND NATURAL GAS CORPORATION LIMITED
HR-ER, CBM ASSET BOKARO**

**ENGAGING RETIRED MAMLATDAR and/or TEHSILDAR and/or CIRCLE OFFICER and/or OFFICIALS
EQUIVALENT TO THESE POST/RANK, RETIRED FOREST RANGER AND RETIRED SURVEYOR (AMIN /
AMEEN) FOR LAND ACQUISITION RELATED JOBS**

Advertisement No 2./2018 CBM ASSET Bokaro.

ONGC, CBM Asset, Bokaro invites interested and eligible Retired Mamlatdar and/or Tehsildar and/or Circle Officer and/or officials equivalent to these post/ rank, Retired Forest Ranger and Retired Surveyor (AMEEN/AMIN) who has been superannuated/retired from the services of Government of Jharkhand, to appear for a Walk-in-interview for engagement purely on contract basis to the posts as detailed below:

Designation / Post	No. of Positions	Required Qualification / Experience / Age Limit	Fixed emoluments
Ex. Mamlatdar and/or Tehsildar and/or Circle Officer and/or officials equivalent to these post/ rank (on purely Contract basis)	01 (One)	a) Should necessarily possess minimum five year work experience as Mamlatdar and/or Tehsildar and/or Circle Officer and/or officials equivalent to these post/ rank in Government of Jharkhand. b) Should also possess sufficient knowledge of computer.	Total monthly consolidated remuneration of Rs. 66,000/- (Rupees Sixty Six Thousand only)
Retired Forest Official (Forest Ranger) (On purely Contract basis)	01 (One)	a) Should necessarily possess minimum five year work experience as Forest Ranger in Government of Jharkhand. b) Should also possess sufficient knowledge of computer.	Total monthly consolidated remuneration of Rs. 46,500/- (Rupees Forty Six Thousand Five Hundred only)
Retired Surveyor / Ameen (Amin) (On purely Contract basis)	01 (One)	a) Should necessarily possess minimum five years' work experience of Surveyor/Amin (Ameen) in Government of Jharkhand. b) Should also possess sufficient knowledge of computer.	Total monthly consolidated remuneration of Rs.37,000/- (Rupees Thirty Seven Thousand only)

Nature of Job I Scope of Work for Ex. Mamlatdar and/or Tehsildar and/or Circle Officer and/or officials equivalent to these post/ rank.

The work involves extensive field visit in and around the operational areas of ONGC and incumbents should be reasonably in good health. The incumbents would be required to assist in expediting land acquisition cases specially to deal with the following matter:

- I. Liaison with the concerned department(s) of State Government regarding temporary / permanent / lease basis acquisition of land for operational activities of ONGC.
- II. Collection / deposition of relevant documents from / to concerned department(s) of State Government related to temporary / permanent / lease basis acquisition of land and crop compensation etc.
- III. Assist In-charge LAQ, ONGC, CBM Asset, Bokaro in various Land acquisition issues.
- IV. Deal with the cases of crop compensation etc.
- V. Visit to Field, Meeting/Negotiation with the farmers / Village representatives / Panchayat Officials on various issues related to Land acquisition.
- VI. Assist and expedite for getting necessary entries made in Government Land records regarding the

- land acquisition by ONGC on temporary / permanent / lease basis ensuring ownership of ONGC.
- VII. Expedite Removal of encroachment from ONGC land.
- VIII. Any other activities/issues related to land acquisition for ONGC's operations in CBM Asset Bokaro viz. preparing sketches, managing the affected parties through negotiations, Providing assistance towards preparing reports for spillages / accidents, Filing of FIR with local Police / reporting the matter to other Statutory authorities on behalf of ONGC, Follow up action on these matters, etc.
- IX. Any other job which may be assigned by In-charge LAQ from time to time.

Nature of Job / Scope of work for Retired Forest Rangers

The work involves extensive field visit in and around the operational areas of ONGC and incumbents should be reasonably in good health. The incumbents would be required to assist in expediting land acquisition cases specially to deal with the following matter:

- I. Processing of LAQ/ROU proposals for temporary / permanent acquisition of land. Particularly on Forest land.
- II. Help in obtaining Forest clearances of Drill sites, Pipelines, DSA falling in Forest area which includes but not limited to online application, joint survey, demarcation and estimation of Forest land etc.
- III. Obtain ROU / LAQ for laying of Pipeline / Negotiation with the local people for acquisition of land. Collection of documents related to land from the concerned State Govt. Offices.
- IV. Interaction with different Forest / Revenue Offices to clear the ROU/LAQ cases.
- V. Removal of encroachment from ONGC land.
- VI. Mutation of land in the name of ONGC, already acquired.
- VII. Deal with the cases of crop compensation etc.
- VIII. Resolve issues that may arise on the above
- IX. Any other activities/issues related to land acquisition for ONGC's operations in CBM Asset, Bokaro viz. preparing sketches, managing the affected parties through negotiations but without making any commitments on behalf of ONGC; Providing assistance to ONGC's compensation team, preparing reports for spillages / accidents, Filing of FIR with local Police / reporting the matter to other Statutory authorities on behalf of ONGC, Follow up action on these matters, etc.

Nature of job / Scope of Work for Retired Surveyor / Amin (Ameen)

The work involves extensive field visit in and around the operational areas and pipeline alignments/corridors of ONGC and incumbents should be reasonably in good health conditions. The incumbents would be required to assist in expediting ROU and LAQ cases specially to deal with the following matters:

- i. Preparation of Maps with details of the Plots, Khata, Mouza for processing of ROU / LAQ proposals for ROU clearance and temporary / permanent acquisition of land.
- ii. Obtain ROU/LAQ for laying pipelines / Negotiation with the local people/ villagers / landowners for ROU and acquisition of land.
- iii. Collection of documents related to land from the concerned office(s) of Government Jharkhand.
- iv. Interaction with different Revenue/horticulture/agriculture/forest offices to clear the ROU / LAQ cases.
- v. Removal of encroachment from ONGC land.
- vi. Mutation of land, acquired by ONGC, in its name.
- vii. Deal with the cases of crop compensation etc.
- viii. Resolve the issues that may arise on the above.
- ix. Any other activities/issues related to ROU and LAQ land acquisition for ONGC's operation in CBM Asset , Bokaro viz preparing sketches, managing the affected parties through negotiations, but without making any commitments on behalf of ONGC; providing assistance to ONGC's compensation team, preparing reports for spillages / accidents. Filing of FIR with local police / reporting the matter to other Statutory Authorities on ONGC behalf, Follow up actions in these matters, etc.

c) Terms and Conditions for Engagement:

- I. Engagement for the above posts is purely temporary on contract basis for a maximum period of 4 (Four) years or attaining the age of 68 years whichever is earlier.
- II. Candidates shall be required to work anywhere in State of Jharkhand / West Bengal depending on the requirement.
- III. The work involves extensive Field visit in and around the operational areas of ONGC and incumbent should be reasonably in good health conditions. The selected candidates shall be

- allowed to join only if found medically fit by In-charge Medical Services, ONGC, CBM Asset, Bokaro to perform the Field duties,.
- IV. Candidates should have sufficient knowledge of local language i.e. Hindi, English and Bengali Language.
 - V. The contract agreement will be renewed on year to year basis (from the date of joining) depending on the performance/ medical fitness and can be terminated at any time by giving notice in this regard. The extension / year to year renewal shall be based on the performance of the incumbent.
 - VI. Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.
 - VII. No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
 - VIII. Payment of fixed monthly remuneration will be strictly on the basis of 'no work no pay' and no TA/DA or any other benefits/allowances/facilities whatsoever, will be admissible. There will be no leave except for the leaves specified by ONGC CBM Asset Bokaro as per annual leave calendar.
 - IX. Candidates shall have to arrange transportation/conveyance for field visit/operational sites of ONGC at their own and no reimbursement/payment shall be made on this account.
 - X. Candidates shall also have to make available themselves before and beyond normal official working hours as and when required so.
 - XI. Candidates shall also make arrangement for their lodging facility on their own and no reimbursement/payment shall be made on this account.
 - XII. No TA/DA / arrangement for lodging etc. will be paid/made for attending Walk-in-interview.
 - XIII. Applicable taxes shall be deducted from the fixed emoluments / remuneration, mentioned above. GST deducted from the fixed emoluments shall be refunded to the Candidates only upon production/submission of sufficient proof of depositing the same with the GST authority.

Interested candidates may report for a **Walk- in-Interview at ONGC office at 1st Floor HSCL building near Naya More, Bokaro on 09.11.2018 (Friday). The registration for Walk-in-interview will be done during 10.00 hrs to 12.00 hrs. and will be closed at 12.00 hrs. No candidate will be considered after 12.00 hrs. Interview shall commence after registration of candidates.** Candidates should bring Experience Certificate, Service Discharge Certificate and all original certificates with two set of photocopy of each and an application duly typed in A-4 size paper using the **APPLICATION FORMAT** given in www.ongcindia.com Please affix a recent passport size photograph on top right side corner of the application.

In-charge HR/ER
CBM Asset ONGC,
Bokaro

APPLICATION FORMAT FOR ENGAGING RETIRED MAMLATDAR and/or TEHSILDAR and/or CIRCLE OFFICER and/or OFFICIALS EQUIVALENT TO THESE POST/RANK, RETIRED FOREST RANGER AND RETIRED SURVEYOR (AMIN / AMEEN) FOR LAND ACQUISITION RELATED JOBS

Passport Size
Photograph
Self Attested

(TO BE FILLED IN BLOCK LETTERS)

Post applied for : _____

1. Name : _____
2. Father's name : _____
3. Nationality : _____
4. Date of Birth : _____
5. Postal Address : _____
6. Domicile State : _____
7. Tel/Mobile No. : _____
8. Email address : _____
9. Details of Qualification:

Sl. No.	Qualification	Institute/University	Year of passing	Percentage of Marks	Registration No. & Year

10. Details of Work Experience:

Sl. No.	Designation	Name of Institute/ Organisation	From (date)	To (date)

11. Whether SC / ST/OBC/UR : _____

(With certificate from competent authority in prescribed format)

Date : _____

(Signature of the Candidate)