



**Recruitment of GTs in HR and CC disciplines at E1 level
through UGC - NET- June 2020
Advt. No. 1/2020 (R&P)**

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major, is engaged in Exploration and Production of Oil and Gas in India and abroad. A global player in energy, it contributes about 75% of India’s domestic Oil and Gas production. Currently, ONGC through its subsidiary ONGC Videsh, is India’s largest Transnational Corporate with overseas investment of over 28 billion USD in 41 projects across 20 countries.

With an ambitious growth agenda driving its strategy as a diversified energy company, ONGC is focused on nurturing a world class talent base for leadership in energy business, by continuously innovating and adopting best-in-class HR practices.

ONGC provides a diverse, inclusive and enabling work environment with progressive and empowering policies, to enable ONGCians to excel at work and achieve work-life balance. ONGC also offers one of the best compensation packages in the country in terms of cost to company (CTC), which is approximately INR 20.30 Lacs at E1 level, along with opportunity for merit-oriented advancement in a professionally managed organization focused on growth.

ONGC is looking for promising, energetic and young Indian citizens with bright academic record to join the organization as Class-I executive (at E1 level) in HR & CC disciplines. The selected candidates may be posted anywhere in India or abroad depending upon the requirements of the organization.

1. Pay scales, Emoluments & Other Financial Benefits

SN	Post Level	Basic Pay Scale (₹)	Allowances
1	E1	60,000 – 1,80,000/-	Besides Basic Pay and annual increment @ 3%, the employee is entitled to allowances @ 35% of Basic Pay under Cafeteria Approach, Dearness Allowance, HRA/Company Accommodation, Contributory Provident Fund, Conveyance Maintenance, Leave Encashment, Substantial Performance Related Pay (PRP), Medical Facility for self and dependents, Gratuity, Post Retirement Benefit Scheme and Composite Social Security Scheme etc. as per Company rules.

2. Name of the posts and eligibility criteria

SN	Post / Level	Essential Qualification	Identified Suitable for Benchmark disabilities
1	HR Executive (E1 Level)	MBA with specialization in Personnel Management/ HRD/ HRM with minimum 60% marks OR Post Graduate degree in Personnel Management/ IR/ Labour Welfare with minimum 60% marks OR Minimum 2 years full time Post Graduate Diploma in PM/IR/Labour Welfare with minimum 60% marks OR PGDM from IIM with minimum 60% marks.	Category A(B,LV); Category B (HH); Category C (OA,OL,OAL,BL,BLOA,AA,DW,LC) & Category E (Combination of HH and OA/OL/OAL/BL/AA/DW/LC)
2	Public Relations Officer (E1 Level)	Post Graduate Degree/minimum 2 years diploma in Public Relations / Journalism / Mass Communication with minimum 60% marks	Category A(B,LV); Category B (HH); Category C (OA,OL,BL,AA,DW,LC); Category D (AU) & Category E (Combination of HH and OA/OL/BL/AA/DW/LC)

Abbreviations Used: **Category A** : Blindness and Low Vision; **Category B** : Deaf and Hard of Hearing; **Category C**:Locomotor disability including Cerebral Palsy, Leprosy Cured, Dwarfism, acid attack victim and muscular dystrophy; **Category D**: Autism, intellectual disability, specific learning disability and mental illness; **Category E**: Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness; B=Blind, LV= Low Vision, OA= One Arm, OL= One Leg, OAL= One Arm and One Leg, BL=Both Legs, BLOA= Both Leg and One Arm, DW = Dwarfism, LC = Leprosy Cured, AA = Acid Attack Victims, HH= Hard of Hearing, AU = Autism, MD = Multiple Disabilities, IIM – Indian Institute of Management

Note:

- a. Posts identified suitable for benchmark disabilities indicate that candidates with respective benchmark disabilities are eligible to apply for the post, however, reservation for respective benchmark disabilities will be indicated in separate notification.
- b. The courses offered by Institutes/ Universities through regular mode should be approved/ recognized by relevant statutory bodies for employment to posts and services under the Central Government like Association of Indian Universities (AIU)/ UGC/AICTE etc. Candidates who have obtained their qualification through Distance Learning/ part time mode are also eligible to apply, provided their qualification is recognized by the relevant statutory bodies for employment to posts and services of the Central Government.
- c. Qualifications mentioned in the table above are sacrosanct. Candidates may please note that for the post of HR Executive, MSW shall not be acceptable as being equivalent to MBA/PG Degree in HRM. For institutes/ universities which do not give a specialization in qualifying degree, specialization in the relevant subject needs to be certified by the university/institute. However, candidates possessing PGDM (Full time) from IIM are not required to submit specialization certificate.
- d. Calculation of percentage of marks in the qualifying degree is as per University/ Institution rules.
- e. Students in final year/semester of the qualifying course of study are also eligible to apply. However, they must possess mark sheet and course completion certificate with minimum 60% of marks in the essential qualification on or before 31.07.2020. Candidates without final results on or before 31.07.2020 will not be considered.

3. Age Limit (with age relaxation)as on 31.07.2020

Category	Maximum Age
Unreserved / EWS	30 Years
OBC (NCL)	33 Years
SC / ST	35 Years
PWD	40 Years (Further relaxed by 3 years for OBC and 5 years for SC/ST)
Departmental Candidates	Relaxation as per respective category and further relaxation to the extent of service rendered in ONGC
Ex-Servicemen	Maximum 35 years irrespective to the category such as General/OBC/SC/ST (Notification No.39016/10/79-Estt(C) dated 15.12.1979, 36034/1/2006 Estt(Res)dated 04.10.2012, OM.36034/2/2013-Estt(Res) dated 08.04.2013)

Note:

Candidates seeking reservation under SC/ ST/OBC category, will have to submit at the time of interview, caste certificate, only in the prescribed proforma meant for appointment to posts

under the Government of India from designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognized as SC/ST/OBC and the Village/Town the candidates is ordinarily resident of. Candidates seeking reservation under EWS have to submit, at the time of interview, an Income & Asset certificate. PWD category candidates have to submit, at the time of interview, PWD certificate issued by competent authority.

4. **Number of Posts with reservation for SC/ST/OBC/EWS/PWD** will be posted at www.ongcindia.com subsequently at the time of inviting online applications. The vacancy details to be published at the time of inviting online application will also include carried forward vacancies/ reservation in respective categories including PWD.

5. SELECTION PROCESS:

a. Eligible candidates, meeting age and other eligibility criteria of ONGC, will be required to appear in the corresponding UGC-NET Subject of University **Grant Commission-National Eligibility Test (UGC-NET) examination** to be held in **June 2020**.

b. The post wise relevant subjects mapped are as follows :

SN	Details of the posts	Relevant UGC-NET Subject	Subject Code
1.	HR Executive	Labour Welfare / Personnel Management /Industrial Relations/Labour and Social Welfare/Human Resource Management	55
		Management	17
2.	Public Relations Officer	Mass Communication	63

c. Candidates have to essentially qualify the UGC-NET examination of **June 2020**. Score from **UGC-NET examination of June 2020 ONLY** is valid for this recruitment exercise under this advertisement. Score from any previous UGC-NET examination is not valid.

d. Only those candidates who are declared qualified by UGC-NET as above, will be considered for short-listing as per the criteria decided by ONGC Management for further selection process, subject to their meeting the eligibility criteria with regard to age, qualification etc.

6. How to Apply:

a. Eligible & Interested Candidates will have to first register online for UGC – NET examination to be held in June 2020 following the steps prescribed in the information brochure for the examination. For detailed information on UGC-NET examination, the interested candidates may log on to <https://ugcnet.nta.nic.in>.

Activity	Date
Receipt of Online Application	16 th March – 16 th April, 2020
UGC-NET Exam	15 th June – 20 th June, 2020
Declaration of Result	05 th July, 2020

b. Candidates have to separately apply online for ONGC for which link will be activated on www.ongcindia.com after declaration of result of UGC – NET, June 2020.

c. The exact date and period of Go Live of online application registration site will be intimated by a notification in the website of ONGC (www.ongcindia.com) in due course. Candidates are required to visit www.ongcindia.com regularly to get updates.

7. General Instructions :

- a. All candidates must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. Candidates are advised to refrain from enquiring on eligibility.
- b. Candidates are advised to go through the detailed instructions for UGC-NET examination and the detailed advertisement of ONGC very carefully. On few of the parameters like the cut-off date for maximum age, relaxation in age extended to PWD category candidates etc., the criteria of UGC-NET and ONGC are not the same. The eligibility of candidates taking the UGC-NET examination for recruitment in ONGC will be governed by the eligibility criteria of ONGC.
- c. Disputes, if any, are subject to Delhi Jurisdiction only.
- d. For more information about the Company, you may visit our website **www.ongcindia.com**.
- e. Candidates are advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any communication/advertisement in this regard, the candidate may check on ONGC's website www.ongcindia.com.
- f. It may be noted that ONGC does not seek payment of any kind at this stage.

**DGM (HR) – Incharge Corporate Recruitment
ONGC, Tel Bhavan, Dehradun**

“ONGC is not responsible for printing errors, if any”