



**OIL AND NATURAL GAS CORPORATION LIMITED**  
**HR-ER, TRIPURA ASSET AGARTALA**

**ENGAGING RETIRED REVENUE OFFICERS ADC / TCS OFFICER GRADE-1/ TCS OFFICER GRADE-2 RETIRED FOREST OFFICIAL (FOREST RANGER) AND RETIRED REVENUE OFFICIALS (SURVEYOR / AMIN) FOR LAND ACQUISITION RELATED JOBS**

**Advertisement No.3/2018 Tripura Asset**

ONGC, Tripura Asset invites interested and eligible Retired Revenue Officers (Ex ADC / TCS Officer Grade-2 / TCS Officer Grade-1 retired from the services of Tripura Government, ,retired Forest officials and retired revenue officials (Surveyor ) to appear for a Walk-in-interview for engagement on contract basis to the posts as detailed below:

Designation / Post	No. of Positions	Required Qualification / Experience / Age Limit	Fixed emoluments
Ex. ADC / TCS Officer Grade-2 / TCS Officer Grade-1 (On Contract)	01 (One)	Should necessarily possess minimum three year work experience as TCS Officer Grade-2/Grade-1 in Revenue Department, Government of Tripura. Sufficient knowledge of computer.	Total monthly consolidated remuneration of Rs. 66000/- (Rupees Sixty Six Thousand only) including Rs.13500/- as Conveyance reimbursement. Rs.2000/- as monthly reimbursement on communication facilities (Cell Phone, Landline and Internet connectivity) is payable in addition to the total compensation.
Retired Forest Official ( Forest Ranger) (On Contract)	01 (One)	Should necessarily possess minimum three year work experience as Forest Ranger.	Total monthly consolidated remuneration of Rs. 40000/- (Rupees Forty Thousand only) including Rs.6500/- as Conveyance reimbursement. Rs.2000/- as monthly reimbursement on communication facilities (Cell Phone, Landline and Internet connectivity) is payable in addition to the total compensation.
Retired Revenue Official (Surveyor) (On Contract)	01 (One)	Should necessarily possess minimum three years' work experience of Revenue official i.e. Surveyor in Tripura state Revenue Departments. Sufficient knowledge of computer.	Monthly remuneration of Rs.35000/- (Rupees Thirty Five Thousand only) Consolidated

**a) Nature of Job / Scope of Work for Retired ADC / TCS Officer Grade-2 / TCS Officer Grade-1**

The Retired Revenue Officer having ' good knowledge of revenue matters and negotiation are to be engaged for land acquisition related jobs for ONGC, Tripura Asset. The work involves extensive field visit in and around the operational areas of ONGC and incumbents should be reasonably in good health. The incumbents would be required to assist in expediting land acquisition cases specially to deal with the following matter:

- I. Liaison with the State Government regarding temporary and permanent acquisition of land for operational activities of ONGC.
- II. Collection / deposition of relevant documents from / to Revenue department of State Government related to temporary / permanent acquisition of land and crop compensation etc.
- III. Assist In charge LAQ, ONGC, Tripura Asset in various Land acquisition issues.
- IV. Deal with the cases of crop compensation etc.
- V. Visit to Field / Meeting with the farmers / Village representatives / Panchayat on various issues related to Land acquisition.
- VI. Do the needful for getting necessary entries made in Government Land records regarding the land acquisition by ONGC on temporary / permanent ensuring ownership of ONGC.
- VII. Removal of encroachment from ONGC land.
- VIII. Any other activities/issues related to land acquisition for ONGC's operations in Tripura Asset viz. preparing sketches, managing the affected parties through negotiations but without making any commitments on behalf of ONGC; Providing assistance to ONGC's compensation team, preparing reports for spillages / accidents, Filing of FIR with local Police / reporting the matter to other Statutory authorities on behalf of ONGC, Follow up action on these matters, etc.
- IX. Any other job which may be assigned by In charge LAQ / In charge HR-ER from time to time.

## **b) Nature of Job / Scope of work for Retired Forest Official (Forest Rangers)**

- I. Processing of LAQ/ROU proposals for temporary / permanent acquisition of land. Particularly on Forest land.
- II. Help in obtaining Forest clearances of Drill sites, Pipelines, DSA falling in Forest area which includes but not limited to online application, joint survey, demarcation and estimation of Forest land etc.
- III. Obtain ROU / LAQ for laying of Pipeline / Negotiation with the local people for acquisition of land. Collection of documents related to land from the concerned State Govt. Offices.
- IV. Interaction with different Forest / Revenue Offices to clear the ROU/LAQ cases.
- V. Removal of encroachment from ONGC land.
- VI. Mutation of land in the name of ONGC, already acquired.
- VII. Deal with the cases of crop compensation etc.
- VIII. Resolve issues that may arise on the above
- IX. Any other activities/issues related to land acquisition for ONGC's operations in Tripura Asset viz. preparing sketches, managing the affected parties through negotiations but without making any commitments on behalf of ONGC; Providing assistance to ONGC's compensation team, preparing reports for spillages / accidents, Filing of FIR with local Police / reporting the matter to other Statutory authorities on behalf of ONGC, Follow up action on these matters, etc.

## **a) Nature of job / Scope of Work for Retired Revenue Official (Surveyor )**

The retired Revenue Officials (Surveyor) having good knowledge of Survey, revenue matters and negotiation are to be engaged for ROU and LAQ related jobs for ONGC Tripura Asset. The work involves extensive field visit in and around the operational areas and pipeline alignments of ONGC and incumbents should be reasonably in good health conditions. The incumbents would be required to assist in expediting ROU and LAQ cases specially to deal with the following matters:

- i. Processing of ROU / LAQ proposals for ROU clearance and temporary / permanent acquisition of land.
- ii. Obtain ROU/LAQ for laying pipelines / Negotiation with the local people for ROU and acquisition of land.
- iii. Collection of documents related to land from the concerned state Govt. offices.
- iv. Interaction with different Revenue/horticulture/agriculture/forest offices to clear the ROU / LAQ cases.
- v. Removal of encroachment from ONGC land.
- vi. Mutation of land in the name of ONGC already acquired.
- vii. Deal with the cases of crop compensation etc.
- viii. Resolve the issues that may arise on the above.
- ix. Any other activities/issues related to ROU and LAQ land acquisition for ONGC's operation in Tripura Asset viz preparing sketches, managing the affected parties through negotiations, but without making any commitments on behalf of ONGC; providing assistance to ONGC's compensation team, preparing reports for spillages / accidents. Filing of FIR with local police / reporting the matter to other Statutory Authorities on ONGC behalf, Follow up actions in these matters, etc.

## **c) Terms and Conditions**

- I. Engagement for the above posts is purely temporary on contract basis for a maximum period of 4 (Four) years or attaining the age of 68 years whichever is earlier.
- II. Candidates shall be required to work anywhere in Tripura State depending on the requirement.
- III. The work involves extensive Field visit in and around the operational areas of ONGC and incumbent should be reasonably in good health conditions. The selected candidates shall be allowed to join only if found medically fit to perform the Field duties, by I/C Medical Services ONGC, Tripura Asset, Agartala.
- IV. Candidates should have sufficient knowledge of local language i.e. Bengali and English Language.
- V. The contract agreement will be renewed yearly from the date of joining depending on the performance/ medical fitness and can be terminated at any time, if the desired results are not obtained or if any official is later found not to be working in the interest of ONGC etc.
- VI. Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.

- VII. No claim for regular appointment in ONGC by virtue of their having worked on contract basis will be entertained.
- VIII. Payment of fixed monthly remuneration will be strictly on the basis of 'no work no pay' and no TA/DA or any other benefits will be admissible. There will be no leave except for the leaves specified by ONGC Tripura Asset as per annual leave calendar.
- IX. No TA/DA will be paid for attending Walk-in-interview.

Interested candidates may report for a **Walk- in-Interview at ONGC, Guest House, ONGC Tripura Asset Agartala on 17 .08, 2018 (Friday). The registration for Walk-in-interview will be done during 10.00hrs to 11.00 hrs. and will be closed at 11.00 hrs. No candidate will be considered after 11.00 hrs.** Candidates should bring Experience Certificate, Service Discharge Certificate and all original certificates with two set of photocopy of each and an application duly typed in A-4 size paper using the **APPLICATION FORMAT** given in [www.ongcindia.com](http://www.ongcindia.com) Please affix a recent passport size photograph on top right side corner of the application. For detailed terms and conditions of engagement and Nature and scope of work full advertisement uploaded in ONGC website [ongcindia.com](http://ongcindia.com) may be referred.

CM (HR)-IR&P  
ONGC Tripura Asset Agartala

**APPLICATION FORMAT FOR ENGAGING RETIRED REVENUE OFFICERS ADC / TCS OFFICER GRADE-1/ TCS OFFICER GRADE-2 , RETIRED FOREST OFFICIAL (FOREST RANGER) AND RETIRED SURVEYOR**

Passport Size  
Photograph  
Duly Attested

**(TO BE FILLED IN BLOCK LETTERS)**

**Post applied for :** \_\_\_\_\_

1. Name : \_\_\_\_\_
2. Father's name : \_\_\_\_\_
3. Nationality : \_\_\_\_\_
4. Date of Birth : \_\_\_\_\_
5. Postal Address : \_\_\_\_\_
6. Tel/Mobile No. : \_\_\_\_\_
7. email address : \_\_\_\_\_
- 8. Qualification** :

Sl. No.	Qualification	Institute	Year of passing	Percentage of Marks	Registration No. & Year

**9. Details of Experience**

Sl. No.	Designation	Name of Institute/ Organisation/ Hospital	From (date)	To (date)

**10. Whether SC / ST/UR** : \_\_\_\_\_  
(With certificate from competent authority in prescribed format)

Date : \_\_\_\_\_

(Signature of the candidate)