



ऑयल एण्ड नेचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Ltd.

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DEPARTMENT OF HR/ER

Assam Arakan Fold Belt Exploratory Asset, Silchar

मानव संसाधन व कार्मिक विभाग

असम अराकान वलित पट्टी अन्वेषण परिसम्पत्ति, सिलचर

INTERVIEW FOR MEDICAL OFFICERS ON CONTRACTUAL BASIS

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on **contract basis** at its Silchar work-centre on a consolidated honorarium. The list of posts, qualifications required and the honorarium to be paid are mentioned in **table A** below. The period of contract shall be upto 30.06.2022. The job is purely on contract basis and does not carry any liability on the part of ONGC to grant regular appointment at any stage.

A. Details of the Posts, Essential qualifications and Honorarium

Sl	Post	No. of Vacancies with Applicable Reservation	Qualification	Fixed Honorarium per Month
1.	Medical Officer (Field Duty)	04 (01-OBC, 03-UR)	Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.)	Rs.75,000/-
2.	Medical Officer (General Duty)	01 (UR)		Rs. 72,000/-
3.	Medical Officer (General Duty) (Part- time Female)	01 (SC)		Rs. 41,000/-
4.	Medical Officer (Occupational Health)	1# (1-UR)		Rs. 72,000/-
Total Post		07		

Candidates having training in occupational health/ public health or occupational medicine will be preferred.

Out of the 07 vacancies, candidate selected against 1 nos. of UR post of Medical Officer – Field Duty can join the post immediately after declaration of result and candidates selected against remaining 6 nos. of posts will be able to join on 01.01.2021 or earlier, as decided by ONGC administration.

Note:

- None of the posts are reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of pre-registration**. Experience is desirable for all posts.
- Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.

- v. **Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted.**
- vi. Where the posts specified in this advertisement are not reserved for any category(ies), a reserved category candidate can also apply, provided he/she fulfills the criteria specified for the post. However, he/she shall be treated at par with Unreserved category candidates.
- vii. Candidates seeking reservation under OBC/SC category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority, indicating clearly the candidate's caste, the Act/Order under which the caste/community is recognised as OBC/SC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for SC category the list of castes for each state is available on the site <http://socialjustice.nic.in>). A certificate containing any variation in the caste/community name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- viii. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- ix. Prescribed format of the certificate for OBC/SC for employment in government undertaking is down-loadable from ONGC's website www.ongcindia.com.

B. How to Apply

- a) Interested candidates shall apply only through email to [choudhury_somnath@ongc.co.in/](mailto:choudhury_somnath@ongc.co.in) Chakrabarty_Alimita@ongc.co.in on or before 25.09.2020, with the filled in application form which is attached herewith, with relevant self-attested documents i.e., educational qualification documents i.e., Class 10th and 12th, MBBS certificates, Medical Council of India/State Council Registration certificate, Identity proof, experience certificate if any, Community/ Caste Certificate i.e. SC/OBC (non-creamy layer) from the Competent Authority in the prescribed format, if applicable, in pdf format only. The candidates are advised to upload all the documents in separate pdf files with proper naming. These documents shall be verified against original certificates by ONGC at the time of joining of the selected candidates.
- b) A recent passport size photograph (to be affixed on the right top corner of application) duly self-attested, has to uploaded only after the self-attestation, without which the application shall not be considered.
- c) The shortlisted candidates will be informed through e-mail and SMS about date & time of interview. Candidates are advised to provide correct information in their online application.

- d) The **electronic mode of interview** (Google Meet/ WhatsApp/ Zoom Call/ Skype/ Webex, etc.) will be intimated to the candidates in advance. Candidates are advised to be prepared to give interview in any of the medium as decided, and also to appear in person, if so required by ONGC.
- e) Candidates may please ensure that they are fulfilling all the requisite criteria prior to registering, failing which, their candidature is liable to be rejected/ cancelled.

C. **Selection Criteria:** Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
 - a) Where a Bachelor’s degree in the relevant field (M.B.B.S.) is the minimum prescribed qualification, 5 marks shall be given to a Master’s degree in the relevant field (e.g. MD/MS).
 - b) Further, additional 5 marks shall be given to a Post Master’s qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The qualification(s) considered for granting additional marks shall need to be in-line, for example, an MBA in Hospital Administration shall not be considered as an in-line qualification, where M.B.B.S. is the essential qualification.

D. Qualifying marks in the interview shall be 18 marks for UR/OBC and 12 marks for SC category.

E. Finalization of Merit List

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. For posts other than Contract Medical Officer-Occupational Health, in case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. For the post of Contract Medical Officer-Occupational Health, in case of a tie in total marks between two or more candidates, preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine. In case all such tied candidates have the afore-mentioned training, then guideline as mentioned above in E (iii) shall be followed.

F. Appointment of selected candidates will be **subject to their passing the company’s Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC’s Website at www.ongcindia.com

G. Important dates for determining Eligibility Criteria

<ul style="list-style-type: none">• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification• Valid Registration with the Statutory Council (wherever applicable)	<p style="text-align: center;">25.09.2020 (i.e the Last date of Application)</p>
<ul style="list-style-type: none">• Caste certificate	<ul style="list-style-type: none">• Validity of the OBC/SC certificate shall be tested with respect to the last date of pre-registration (25.09.2020) i.e. the caste/community should be included in the list of OBC/SC as on 25.09.2020 for the state of which he/she is ordinarily a resident.

H. Important Dates

S.No	Particulars	Date
1.	Start Date of Application	14.09.2020 , 1000 hrs
2.	End Date for Application	25.09.2020, 1700 hours

I. General Instructions:

- i. **Candidates can apply for one post only.**
- ii. Engagement is purely temporary, on contract basis, and can be terminated at any time by giving one month's notice, by either side.
- iii. Engagement on contract would be subject to medical fitness.
- iv. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- v. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vi. On successful completion of one year period, an annual increase at following rates may be considered:

Category	Full time
Doctors	1000

- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to the female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the act.
- viii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC.

- ix. Contract tenure will commence from the date of joining.
- x. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- xi. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- xii. Only Indian nationals need apply.
- xiii. No TA/DA shall be paid for attending the interview.
- xiv. Interested candidates fulfilling the above conditions should appear for online/ personal interview and submit all original certificates including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees).
- xv. The selected candidates shall be posted in Silchar.
- xvi. Contract Medical Officer-Field Duty shall be provided Drill Site Accommodation at ONGC Drill Sites / Production Installations on 14/28 days ON /OFF with 12 hours shift per day.
- xvii. For more information about the Company, you may visit our website www.ongcindia.com.

J. Medical Facilities:

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs.5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

K. Accommodation:

- i. Contract Medical Officer-Field Duty shall be provided free boarding at Drill Site/ Installations during the duty period. Further, AC 2 Tier Rail Fare/Bus Fares for to & fro Journey from family station to place of duty will also be reimbursed.

GM (HR)-I/C -HR-ER
Oil and Natural Gas Corporation Limited
Silchar

APPLICATION FORMAT
(For engagement of Contract Medical Officer)

Photo
(Self-
attested)

Post applied for:

- I. General Duty Medical Officer (Full time)
- II. General Duty Medical Officer (Part- time Female)
- III. Field Medical Officer
- IV. Medical Officer (Occupational Health)

[Pls tick mark the post(s) applied for]

1. Name : _____
2. Father's Name : _____
3. Mother's Name : _____
4. Nationality : _____
5. Date of Birth : _____
6. Full Postal Address : _____

7. Email ID : _____
8. Mobile No : _____
9. Whatsapp Mobile No. : _____
10. Medical Council Registration Detail - Issuing Authority : _____ Validity : _____

11. Qualifications:

Sl. No.	Qualification	Institute	Year of Passing	% Marks obtained	Registration No. & Year

12. Experience

Sl. No.	Designation	Name of Institute / Organisation/Hospital	From (Date)	To (Date)

13. Community (SC/ST/OBC non creamy layer) :

14. Whether PWD – Yes /No

Date:

(Signature of candidate)