



OIL AND NATURAL GAS CORPORATION LIMITED

Advt.No: Ank/1/2017 (ITI Trade Apprentice) (For Ankleshwar Asset)

Online applications at <http://apprenticeship.gov.in> from 01.03.2017 to 15.03.2017

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” public sector Enterprise and flagship energy major, engaged in Exploration and Production of Oil and Gas in India and abroad proposes to engage apprentices at its office located in Ankleshwar.

1. Applications are invited from eligible candidates in the following designated trades for engagement as Apprentices under Apprenticeship Act 1961 read in conjunction with apprentice rules 1992 and Apprentice’s amendment Act 2014.

2. Details of the ITI Trade Apprenticeship and essential qualifications:-

Sl. No.	Compatible Trade with Apprentices Act, 1961 (Posts)	Total	Eligibility / Qualification	Duration of Apprenticeship Training	Person with disability
1	Electrician	18	Passed 10 th class examination with Science and Mathematics under 10+2 system of education or its equivalent and Trade Certificate in Electrical trade.	01 year	HH, OH
2	Mechanic Diesel	17	Passed 10 th class examination or its equivalent and Trade Certificate in Mechanic Diesel trade.	02 years	
3	Fitter	16	Passed 10 th class examination with Science and Mathematics under 10+2 system of education or its equivalent and Trade Certificate in Fitter trade.	01 year	
4	Instrument Mechanic	13	Passed 10 th class examination under 10+2 system of education with Science and Maths as subjects or equivalent and Trade Certificate in Instrument Mechanic trade.	01 year	
5	Laboratory Assistant (Chemical Plant)	07	Passed 10 th class under 10 + 2 system of education with Science (Physics & Chemistry) and Maths as subjects or its equivalent and trade certificate Laboratory Asstt. (Chemical Plant).	01 year	HH, OH
6	Computer Operator & Programming Assistant	09	Passed 10 th class examination or its equivalent and Trade Certificate in Computer Operator and Programming Assistant (COPA) trade	01 year	VH

7	Mechanic (Motor Vehicle)	09	Passed 10th class examination with Science and Mathematics under 10+2 system of education or its equivalent and Trade Certificate in Motor Mechanic trade	01 year	
8	Turner	05	Passed 10 th class examination with Science and Mathematics under 10+2 system of education or its equivalent and Trade Certificate in Turner trade.	01 year	
9	Machinist	10	Passed in 10 th class examination under 10+2 system of education or its equivalent and Trade Certificate in Machinist trade.	01 year	
10	Welder (Gas & Elect.)	7	Passed in 10 th class examination under 10+2 system of education or its equivalent and Trade Certificate in Welder (Gas & Elect.) trade.	01 year	HH, OH
	Grand Total	111			

- Note : 2-VH, 1-HH & 1-OH post reserved for PWD subject to availability of suitable candidate.

Reservation in Training: Government guidelines in reservation will be followed.

3. Eligibility conditions :

- Qualifications:** Prescribed qualification as mentioned above with a minimum of 50 % marks in qualifying exams.
 - Age :** The candidate should have attained the age of 14 years and should not have attained the age of 21 Years as on 15.03.2017.
 - Minimum Physical Standards:** As prescribed in the apprenticeship Rules 1992 clause 4 and amendments thereof if any.
 - Previous Training:** Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship Act 1961 in any Government or Public Sector or Private industrial organization are not eligible to apply
 - The applicant should not have undergone Apprenticeship earlier or pursuing Apprenticeship training as per the Apprentices Act, 1961/1973 as amended from time to time.
 - The applicant should not have completed three years after passing of the qualifying exam as on 31.07.2017.
- Stipend:** Monthly stipend will be paid as per the prescribed rates governed by apprenticeship act.
 - Selection Procedure:** Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualifications as applicable to the respective trade.
 - Boarding / Lodging/ Travel Expenses:** No Boarding / Lodging and Travel expenses are admissible.

7. Application is to be submitted with the following documents duly attested by the candidate:

- (A) Passport photos – 05 Nos.
- (B) SSC / Matriculation Mark Sheet.
- (C) ITI Mark Sheet & Certificate
- (D) Proof of Date of Birth.
- (E) Community Certificate, if applicable.
- (F) Certificate of Physical Disability, if applicable.
- (G) Character certificate signed by Gazetted Officer.
- (H) ADHAR card (Compulsory).**

8. INCOMPLETE/ ERRONEOUS APPLICATIONS & THE APPLICATION RECEIVED AFTER DUE DATE WILL BE REJECTED. No further communication in this regard will be entertained.

Medical Fitness: Candidates will have to submit medical fitness certificate obtained from a medical officer not below the rank of assistant Surgeon (Gazetted) / In-charge Medical Services, ONGC, Ankleshwar Asset.

9. Registration and Submission of Application:

- a) Eligible candidates would be required to register in the web portal <http://apprenticeship.gov.in> for enrollment as apprentices from 01.03.2017 to 15.03.2017. The application will not be accepted without registration in the above mentioned web portal.
- b) **E 07162401363** is the establishment ID for ONGC, Ankleshwar Asset.
- c) Applicants can apply for one trade only.
- d) Candidates are required to download the application format (Annexure-1) available herein and forward the filled in application along with all documents as mentioned above to the following address by speed post or Regd. Post AD only. By hand application will not be accepted / entertained :

**Deputy General Manager (HR)-I/c Training
Oil and Natural Gas Corporation Limited
Room No.B-103, New Administrative Building,
1st Floor, Ankleshwar Asset-393010 (Gujarat)**

- 10. Candidate should ensure that their applications reach the above address on or before on 15.03.2017. ONGC shall not be responsible for late receipt of applications.
- 11. Upon completion of the apprenticeship period, ONGC shall have no obligation to offer employment on the grounds of completion of Apprenticeship.

DGM(HR)-I/c Training
ONGC, Ankleshwar Asset

Registration/Online Applications only at <http://apprenticeship.gov.in>

Annexure-1

Application for engagement of Apprentices for the Trade of _____ in Oil and Natural Gas Corporation Limited, Ankleshwar Asset (Gujarat).

To
General Manager(HR)-Head HR
Oil and Natural Gas Corporation Limited
Room No.B-103, New Admin. Building,
1st floor, Ankleshwar-393010

Sir,

In response to your Advertisement No. _____ dated _____,
I hereby apply for the trade of _____ as Apprentice in your
organization with the following details:

1	Name (in block letters)	
2	Enrolment/registration no. as indicated in web portal http://apprenticeship.gov.in	
3	Father's Name	
4	Correspondence Address	
5	Date of Birth	
6	Whether SC/ST/OBC/UR	
7	Whether Persons with Disabilities (PwD) / ward of Armed Forces Personnel	Yes / No
8	Educational Qualifications	a) Exam. passed : b) Board/Council/University : c) Year of passing : d) Total Marks obtained : e) Grade/division /percentage:
9	Other Qualifications, if any	
10	Email / mobile phone number	

I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being declared before or after selection, my candidature will be cancelled.

Enclosures:

Full signature of Applicant

Date : _____

Place : _____