



ONGC Energy Centre Trust

2nd Floor, Core-2, SCOPE Minar, Laxmi Nagar

New Delhi-110 092

Ph. No. 011-2240 6089, FAX No. 2240 6089

CALL FOR APPLICATION FOR THE POSITION OF DOMAIN EXPERT FOR BIOTECHNOLOGY PROJECTS OF ONGC ENERGY CENTRE

ONGC Energy Centre invites applications from experienced and competent professionals who have worked at senior-level, for the position of “**Domain Expert**” for “**Biotechnology in Energy**” related activities of ONGC Energy Centre.

Educational Qualification- Atleast a B.Tech /M.Tech /M.Sc. with specialisation in Microbiology/ Biotechnology/ Bio-Energy. Ph.D. in Microbiology/ Biotechnology/ Bio-Energy is desirable.

Candidates with other specialization need not apply.

Experience Requirement-Overall Experience of 25 years with minimum 10 years’ experience in Biotechnology/Microbiology based R&D work, relevant to energy materials and processes preferably in Biofuel/Bioenergy Sector.

Terms of Engagement: The Expert will be initially engaged for a period up to 1 year. The tenure of engagement may be extended on need basis for further periods, subject to project requirement and satisfactory performance of the Expert engaged. However the total duration of engagement will be limited to a maximum of 3 years.

Place of Posting: Delhi

The engagement carries with it the liability to serve in any part of India. Place of posting may change depending on requirement of the work, as per decision of Management of OEC.

Compensation:

SI No.	Component	Amount
A	Consolidated Monthly Pay	Rs. 80,000/-
	Conveyance Reimbursement	Rs. 20,000/-
B	Monthly charges on Communication facilities (Cell Phone, Landline & Internet Connectivity)	Rs. 10,000/-
Total Compensation per month		Rs. 1,10,000/-

Besides this, expert shall also be entitled to-

TA/DA and traveling facilities, outside accommodation on official tours, as admissible to E-6 and above level executives of ONGC (This will be specified/ depending upon the experience and the level of previous/last position held by the Expert).

Addl. Consolidated Monthly Pay of Rs.10,000/- may be considered for executives who have held E9 & above or equivalent posts.

Leave: 12 casual leaves on pro-rata basis; Closed Holidays + 2 Restricted Holidays as per the Holiday List issued at the beginning of the year are allowed. Any other authorised absence will be without pay.

Selection Process: Applicants will be considered through a two tier selection procedure i.e. screening of CVs followed by Personal Interaction with Short listed candidates.

Timeline: Successful candidates will have to join duty within **45 days** from issue of Letter of Engagement, failing which the offer may be withdrawn.

Reimbursement of Travel Fare: The outstation candidates called for interview shall be paid 2 Tier AC rail fare.

Interested experts are requested to send their applications in the prescribed CV Format by e-mail with the subject line: Domain Expert-Biotechnology to ongcenergycentre@ongc.co.in. The last date for submitting application is **21.10.2015**. Incomplete Applications and applications received after the last date will be rejected.

ONGC Energy Centre reserves the right to reject/not consider any application without assigning any reason(s).

Interested candidates may visit the website <http://www.ongcindia.com/wps/wcm/connect/ongcindia/home/ongc-energy-centre> for further details about the activities of ONGC Energy Centre.

Curriculum Vitae

Name:

Nationality:

Sex :

Date of Birth:

Contact Address:

Contact No:

Email ID:

ACADEMIC QUALIFICATIONS:

Examination/Degree Passed	Year of Passing	University/Institute	Division (% Marks)	Main Subjects

EXPERIENCE DETAILS:

About ___ years' experience in _____

About ___ years' experience relevant to OEC activities

Superannuated from _____ in _____ (If applicable)

Last Pay Drawn _____ (Please provide a copy of Last Salary Certificate)

Date of Joining ONGC & Designation at the time of superannuation (If Applicable):

The organization wise details of experience, major achievements and responsibilities in various assignments handled/project executed to be given in a separate annexure. Please also specify the details of experience relevant to OEC activities.

LIST OF PAPERS PUBLISHED/PRESENTED:

Published/Presented ____ papers in National/Internal Journals/Seminars/Conferences till date

(Please give the list in a separate annexure)

AWARDS AND OTHER ACHIEVEMENTS:

PATENTS

Sl. No.	Patent title	Filed Date	Patent Number	Remarks

OTHER PROFESSIONAL ACTIVITIES/MEMBERSHIPS:

Please send a scanned copy of recent passport size photograph along with the resume.