

Oil and Natural Gas Corporation Limited
Well Services, Mehsana Asset
2nd Floor, KDM BHAVAN, Palavasana
Mehsana – 384003

ADVERTISEMENT NO. : MEHSANA/WS/CONSULTANT(1)-2022-23

ONGC Mehsana Asset invites application from retired ONGC executive from Instrumentation / Electronics/Electronics and Telecommunication discipline for engagement as Junior for Well Services for a period of **two years** as per following details:

1. Details:

| Sl No. | Post | No. of posts | Required Experience/ Age limit |
|--------|------------------------------------|--------------|--|
| 1 | Junior Consultant- Instrumentation | 02 | Experience: Retired ONGC persons at E1 to E3 level with at least 05 years of experience in Work-over/Drilling/ Process Plant/Process platform in relevant discipline of Instrumentation / Electronics/Electronics & Telecommunication. |

2. Last date of application: on or before 17.08.2022

3. Age Criteria: Less than 65 years on 02.08.2022

4. Educational qualification: diploma or degree or higher

5. Period of Engagement: The engagement shall be purely on contract basis for a period of two (02) years. Engagement on contract will be subject to medical fitness by ONGC Medical Authority.

6. Monthly Honorarium

| Header | Junior Consultant (Up to E3 Level) (INR) |
|---|--|
| Monthly Honorarium for 1 st year plus other payments | Up to 42,000.00 |
| Monthly Honorarium for 2 nd year plus other payments | Up to 43,350.00* |

6.1: ₹ 40000.00 (inclusive of all) + ₹ 2000.00 (maximum) communication facilities against submission of invoice.

7. How to Apply:

7.1 Eligible candidates are required to send the scanned copy of duly filled and signed Application form in the format given at **Annexure-I** of this advertisement to the email address: verma_chandrashekar@ongc.co.in & sejpal_akash@ongc.co.in as non-editable file on or before 04.08.2022.

7.2 Eligible candidate(s) can also submit the Application form in physical form in sealed envelope to Office of Head Well Services, 2st floor, Phas-02 KDM Bhavan, Palavasana Chowkri Mehsana-384003 on or before 04.08.2022.

8. **Written Test and personal interview:** Date, Venue and reporting time for written test and interview will be intimated to shortlisted candidates in due course through e-mails only.

8.1 Working Experience in ONGC (full marks-10):

| Year of experience in ONGC | Marks allotted |
|----------------------------|----------------|
| More than 30 years | 10 |
| Between 25 to 30 years | 7.5 |
| Between 5 to 25 years | 5 |

8.2 Educational qualification (full marks-10):

| Educational qualification | Marks allotted |
|---------------------------|----------------|
| Degree or higher | 10 |
| Diploma | 7.5 |

8.3 Written test (Full marks-60)

8.3.1 Written test of 60 marks (15 questionX4 marks) shall be conducted in pen paper format. Question paper will be bilingual (English and Hindi) having 15 Multiple choice questions (MCQ) covering topics like general awareness about ONGC, operational safety and question related to Instrumentation discipline.

8.3.2 Candidates have to attempt the paper in 1 hour duration.

8.3.3 Each question shall carry four marks and there will be no negative marking for wrong answers.

8.4 Qualifying marks for Personal Interview: Those candidate who secure minimum 33.33% marks out of total 80 marks (sum total of sl no.8.1,8.2 and 8.3) shall be called for personal interview (PI). **Please note that written test and personal interview shall be conducted on same day**

9. Kindly provide following documents along with the submission of Application form:

1. **ONGC's I card**
2. Aadhar Card
3. Pan Card
4. Photograph
5. Copy of merit certificates received during service period (If Any)

10. Role and responsibility

The junior Consultant is expected to provide services associated with instrumentation related work of new hydraulic work over rig such as.

1. To supervise scheduled /day to day /breakdown maintenance activities/ trouble shooting.

2. To get execution of job at site.
3. Record of Consumption/requirement of spares /store items.
4. Maintenance of day to day operational equipment.
5. Supervision of all instrumentation system at the installation;
6. To ensure compliance of SOPs, statutory guidelines and Mines act.
7. Maintain DPR of equipment, there status and running hours.
8. Any other responsibility required as per DGMS & other statutory authorities.

11. Terms & Conditions of the Engagement:

- I. He / She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- II. Engaged personnel shall be required to work at new hydraulic work over rigs OR any other workover rig in General duty as per requirement. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work without any additional payment. Duty pattern may also change at the discretion of the ONGC management.
- III. He / She shall be eligible for one day paid leave for every completed month of duty in addition to weekly off and national holidays. The leave shall be calculated on pro-rata basis and would lapse upon completion of tenure. No encashment of leave shall be allowed.
- IV. ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof. However, in the normal course, engagement may be terminated from either side, without assigning any reason, by giving one month's notice.
- V. The engaged personnel will not have any financial power.
- VI. The engaged personnel will have to make his/ her own arrangements of stay in Mehsana.
- VII. MHA guidelines in respect of Covid-19 in vogue at the time of engagement and during the tenure will be applicable.
- VIII. He / She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- IX. The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- X. Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.
- XI. 80% of the monthly honorarium along with the reimbursement towards conveyance and expenses towards office at residence would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.
- XII. The reimbursement of Mobile Bill up to maximum ₹ 2000.00 per month shall be made upon submission of bill/invoice.
- XIII. In case of absenteeism, deduction @ (Monthly Honorarium payable / Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.

12. For Further clarification may contact following officers:

- (a) Shri Chandrashekhar Verma SE(I), M 9426612776
- (b) Shri Akash Sejpal JEA(P), M: 9426613152

Applicant's Bio Data Form for the post of Junior Consultant on contract basis (2022)

| |
|---|
| Latest Photograph, With Candidate Signature |
|---|

1. Post applied for Junior Consultant -Instrumentation
2. Choice of Posting applied for (Ahmedabad or Mehsana) :
3. Name of Applicant :
4. ONGC CPF No. :
5. Father's Name :
6. Date Of Birth :/...../.....
7. Age (as on date of Advertisement) :years,.....months.....days.
8. Category (SC/ST/OBC/GEN) :
9. (i) Designation at the time of Retirement :
- (ii) Level of designation at the time of Retirement (E1/E2/E3):
- (iii) Discipline (Instrumentation, Electronics , or Electronics & Communication) :
10. Date of Joining in ONGC. :/...../.....
11. Date of Retirement from ONGC :/...../.....
12. Total Service duration in Drilling / Work Over Rig :years.....months.....days.
13. Contact No. (Mob. No.) : 10. E-Mail ID:
14. Address for postal Correspondence:
-
-PIN Code:.....
15. Education Qualification level: Q1/Q2/Q3 :-.....

16. Details of Educational/Technical Qualification(s):

| SL. NO. | Education Qualification (Highest / Latest) | Name of the Institute(s) |
|---------|--|--------------------------|
| | | |
| | | |

17. Experience details:

| Sl. No. | Name of Work Centre / Section | Designation /Level) | Nature of Work | Duration (From to) | Period (Yrs/ Months) |
|---------|-------------------------------|---------------------|----------------|---------------------|----------------------|
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DECLARATION:

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:

Place:

(Signature of the Candidate)

Name of the candidate.....

CPF No. :

Enclosure :-