



OIL AND NATURAL GAS CORPORATION LTD.
R&P DEPARTMENT, MBA BASIN
41, J.L. NEHRU ROAD, KOLKATA-71

NOTICE INVITING APPLICATION FOR EMPLOYMENT(Adv.No.02/08(MBA-Kol)
(Last date for Receipt of Application is 15th July,2008)

Oil And Natural Gas Corporation Ltd(ONGC) invites applications from energetic Indian Citizen for selection to the under mentioned posts for MBA Basin, Kolkata :-

2. Name of posts : Technical Assistant Gd-III(Geophysics) – 02 Posts

(SC-01 post, ST-01 Post)

3. Educational /Professional qualification : Post Graduate Degree in Geophysics/Physics. One of the subjects in B.Sc should be Chemistry.

4. Pay Scale and Other benefits: Rs.5,100/- (Open Ended) (Likely to be revised). Besides Basic Pay, the employee is entitled to Dearness Allowance, HRA/Company Accommodation, CPF, Conveyance Maintenance, LFA, Holiday Home facility, Medical Facility for self and dependents & CEA etc. as per Company rules.

5. Age Limit : As on 15.07.2008 – 35 years

6. Employees who meet the above criteria and willing to work in any Onshore or Offshore locations in India, should submit their applications as per the enclosed **Format** to the **Manager(HR)-R&P, ONGC, MBA Basin, 41 JL Nehru Road, Kolkata-71(WB)** on or before 15/07/2008. Applications received after expiry of the last date will neither be entertained nor returned. Incomplete applications will be rejected.

7. Departmental candidates are required to apply through proper channel .

8. A Demand Draft of Rs.100/- (Non-refundable) as application fee for SC/ST candidates should be sent along with the application in favour of F&AO(Cash) , ONGC payable at State Bank of India, Chowringhee Branch, Kolkata-71. No other mode of payment would be accepted .

9. The SC/ST candidates are also required to submit a self-attested copy of Caste certificate on prescribed format along with attested copies of Certificates and Mark Sheets from Madhyamik/HSLC/Matric onwards .

10. Selection procedure : Eligible candidates are required to qualify the : (i) Written Test (ii) Trade Test (Practical) (iii) Personal Interview (iv) Qualify in the Medical Fitness test laid down under ONGC's Medical & Health Policy . The date and venue will be communicated later to the candidates concerned.

Cont.P/2

(P/No.2)

11. General Information: (a) Eligible SC/ST candidates called for written test will be reimbursed second class rail/bus fare by the shortest route, on production of railway Ticket/number or bus ticket. (b) ONGC will not be responsible for postal delay/loss of Call Letter or any communication before or after selection. (c) Candidates in employment of Public Sector undertaking/Govt. service will be required to produce **No Objection Certificate** at the time of interview. (d) Court of Jurisdiction for any dispute will be Kolkata (e) Departmental candidates will be allowed relaxation as per existing rules. (f) The selected candidates are liable to be posted in Field or anywhere in India or abroad in any of the ONGC group of Companies, as per Company's requirement from time to time.(g) **Candidates not fulfilling the conditions of qualification specified in Para-3 above , need not apply.**

Encl: Format

Manager(HR)-R&P

APPLICATION FOR THE POST OF TECHNICAL ASSISTANT GD-III (GEOPHYSICS)

1. Name in full (in BLOCK letters) :
2. Father's Name :
3. Permanent Address :
4. Present Residential Address
(for correspondence) :
5. Date of Birth as per High School
Certificate (DD/MM/YYYY) :
6. Whether SC/ST/OBC/Gen
7. Employment Exchange Regd.No.
(with full address of the Emp.Exch). :

Affix
recent size
photograph
duly
attested

8. Details of Academic Qualification (from High School onwards): -

Sl. No.	Examination Passed	Name of Board / University / Institution	Year of passing	% of marks obtained	Subjects

Note: Copy of documents /certificates for Sl.Nos.5, 6, & 8 are required to be furnished duly attested by the Gazetted Officer along with the application form. Incomplete application will be summarily rejected.

DECLARATION

I do hereby solemnly declare and state that the above information is correct and if any information is found to be incorrect /suppressed, it will disqualify my candidature.

Signature of the Applicant

Date :

Place: