



**OIL AND NATURAL GAS CORPORATION LIMITED**  
MBA BASIN , KOLKATA, RECRUITMENT & PROMOTION SECTION  
2<sup>ND</sup> FLOOR,41 JL NEHRU ROAD, KOLKATA-71  
PHONE NO.033-23012436/FAX NO. 033-22880299

File No. Kol/Basin/R&P/Rectt/A-1(G.S)/2010

Date: 18.10.2010

ONGC MBA Basin, Kolkata invites application from interested eligible candidates for the following posts in its operational areas .The job involves field posting , apart from Lab assignments.

**1. Junior Technical Assistant (Chemistry)**

No. of Posts	02 (01 – UR , 01 OBC)
Pay-Scale	₹ 11,000/- to ₹ 24,000/-
Min. Qualification	60 % marks in B.Sc (with Chemistry as main subject)
Age Limit	30 yrs for General, 33 yrs for OBC as on 15.11.2010

**2. Junior Technical Assistant (Geology)**

No. of Posts	01 (01 – UR )
Pay-Scale	₹ 11,000/- to ₹ 24,000/-
Min. Qualification	60 % marks in B.Sc (with Geology as main subject)
Age Limit	30 yrs as on 15.11.2010

Candidates possessing the requisite qualification may apply in the following format in a typed A-4 size paper only :

<b>APPLICATION FOR THE POST OF .....</b> <b>(to be filled in Block Letters only)</b>					
					<b>Affix Attested Passport size colour photograph</b>
1	Name				
2	Father's Name				
3	Permanent Address				
4	Present Residential Address (for correspondence)				
5	Date of Birth (in DD/MM/YYYY) (as per High School Certificate)				
6	Whether SC/ST/OBC/Gen (issued by the Competent Authority) (Non-Creamy layer in case of OBC)				
7	Whether employed with Govt./Govt. Undertaking				
8	Details of Academic Qualification(from High School onwards)				
	Examination Passed	Name of Board/University/ Institution	Year of Passing	% of marks obtained	Subject
9	Contact No.				
10	E-mail ID				
<b>Declaration:</b> I do hereby solemnly declare and state that the above information is correct to the					

	best of my knowledge and belief. If any information is found to be incorrect/ suppressed, it will disqualify my candidature.
<b>Date:</b>	<b>Signature of the applicant</b>
<b>Place:</b>	

1. An attested copy of all documents/certificates, against Sl. No.5, 6 & 8 duly attested by a Gazetted officer are required to be furnished along with the Application. Affix a passport size photograph, duly attested on upper right hand corner of the application.
2. Selection will be strictly on the basis of Written Test, Trade Test and Personal Interview. Eligible candidates would be intimated about the written test subsequently. **Candidates who have already appeared for written test for the above mentioned posts within last one year need not apply again.**
3. Selection is purely on merit. Candidates should not bring any pressure/ influence through any channel whatsoever. Bringing influence at any stage of selection process will disqualify the candidature.
4. ONGC reserves the right to fill or not to fill, either wholly or in part, the number of vacancies advertised, without assigning any reason.
5. Candidates working in Govt. / Govt. Undertaking should submit their applications through proper channel. Application of an already employed candidate not routed through proper channel / not forwarded by the employer cannot be considered.
6. Candidates belonging to OBC category should be in possession of proper certificate in the format prescribed for appointment to posts under the Government of India. The OBC caste certificate (with non-creamy layer) should be valid.
7. Candidature of candidates submitting false certificates or suppression / submission of incorrect information shall be liable for disqualification / rejection at any stage.
8. The posts are meant for candidates belonging to the state of West Bengal only.
9. Applications complete in all respect may be sent by post to **CM(HR)-Incharge R&P, ONGC, 2<sup>nd</sup> Floor, 41 J L Nehru Road, Kolkata-71** on or before **15.11.2010**. The envelope should be superscribed as '**APPLICATION FOR THE POST OF .....**' Applications received after expiry of the last date, applications without enclosure or signature and incomplete applications are liable for rejection.

**CM (HR)-In charge R&P**